

# How to upload full paper revision

## 1. Log in to EasyChair Conference System

- a) Go to EasyChair ICIRAD 2019 conference webpage:  
<https://easychair.org/conferences/?conf=icirad2019>
- b) If you already have EasyChair account, then use your **User name** and **Password** to log in.
- c) If you do not have EasyChair account, then click on create an account. **As your email address you have to use the one on which you received the review request!**
- d) After successfully logged in to your account, it will show you all the roles you have for this conference. Klik menu **proceeding author (Full papers)**



Figure 1: Changing your role proceedings author (Full papers)

## 2. Uploading Full Paper

- a) After you logged in as **proceedings author** you can access your paper(s) by clicking on their title:

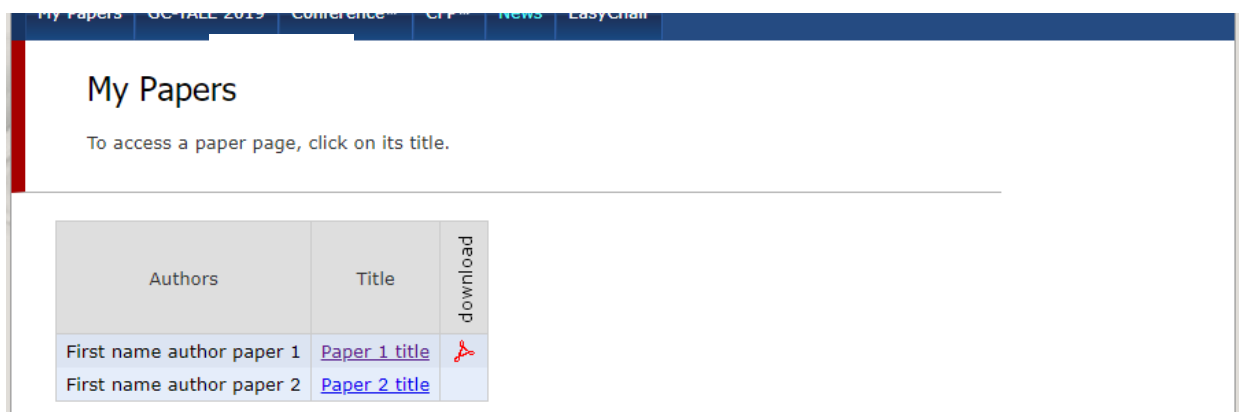


Figure 2: List of accepted papers. You can access a paper by clicking on its title

- b) For each paper you can change paper's title, address by clicking on them in the table. For all other changes (Update authors, Update new version), use the menu in the upper right corner. For upload full paper click menu **Upload new version**

**Paper 137**

If you want to **change title or address**, click on them in the table.  
For all other changes, use the menu in the upper right corner.

[Update authors](#)  
[Upload new version](#)  
[Submitted paper](#)

**Paper 137**

Title:	Paper title
Paper:	<a href="#">paper_137.docx</a>
Address:	
Time (GMT):	2019-08-09 02:16
Status:	this paper can be modified by the authors
Checked:	this paper was not yet checked by editor

**Authors**

first name	last name	email	country	organization	Web page	corr
First name author	Last name author	email@email.com	Indonesia	Affiliasi		✓

**Figure 3: Paper's details**

- c) Click choose file button to attach full paper revision file, after this click **Submit a New Version** button.

**Update or Upload Files for Paper 137**

Please upload the paper using the following form.

The paper must be in one of the following formats:

1. Word open XML document (file extension docx)
2. Word document (file extension doc)

Paper:  No file chosen

**Figure 4: Upload Full Paper**